



## Career Transition Solutions (CTS)

*Reaching Out And Staying Connected*

We take pride in doing all we can to ensure that the people we support are enabled to make career decisions that suit their life choices and background. Understanding the ecology behind each person forms a critical part of our service delivery.

Our support extends beyond the individual affected, to include their circle of influence and this forms the foundation of our philosophy to help people land safely.

Our outstanding team of executives and highly-credentialed consultants are hands-on professionals who have many years of corporate experience and a proven track record

in designing and delivering innovative programs and solutions. Consultants at Kerjaya Sukses, including former line and human resource executives, are experts at helping those in transition get their careers back on track.

Our professional consulting staff is adept at guiding people in maximizing the use of our technological resources, as well as assessing careers and objectives, clarifying skill sets, analyzing communication styles, and developing strategies for on-going career development. When appropriate, we help our candidates determine whether or not to shift career direction. We also provide entrepreneurial training and in-depth retirement planning assistance.

### Tools and resources for every need:

To support the job search process, Kerjaya Sukses can create a portal, customized with the Client's own corporate brand, that contains the proper mix of tools and resources, such as:

- **Workbook** – an online participant guide
- **My Daybook** – a tracking system for assignments and milestones
- **OneSource Global Business Browser** – a proprietary database with over seventeen million company profiles
- **Links** – additional global and local resources accessible online
- **Online Assessments** – access to Bigby Havis skills, ability and personal style assessments
- **SkillSoft** – e-learning options to sharpen business, administrative or IT skills
- **Networking** – a way to network with peers, locally and Internationally
- **ResumeBuilder** – interactive resume development tool, with 500 interview questions and answers
- **Simply Hired** – the premier aggregator of employment opportunities
- **Candidate Web Page** – a personalized Web page for the transitioning employee
- **Live webinars** – live training for modules that sharpen interview skills, social media, self-marketing, networking, managing stress



### Building Long-Term Partnerships

We are proud of our long-term partnerships with leading local, national and global companies. We support a range of industries which include manufacturing, financial services, insurance, consumer market, pharmaceutical, health care and law.

## Our Services

### CORPORATE SERVICES

- Corporate planning and impact review, including cost comparisons for web-based program options
- Termination training for managers
- Individual and organisational support
- Survivor training

### INDIVIDUAL CAREER TRANSITION PROGRAM

- World-class internet-based research and communications facility, Online Career Portal (OCP) Internet Resource Center (IRC)
- One-on-one consulting
- Access to a team of consultants
- Peak performance groups
- Resume development
- Writing effective job campaign letters
- State-of-the-art technology
- Career evaluation and planning; development of a self-marketing campaign
- Job search seminars
- Job development
- Assessment of communication style
- Administrative support

### GROUP CAREER TRANSITION PROGRAM

- Videotaped practice interviewing and networking sessions
- One, two, and three-day seminars customized to client needs
- Interactive seminars combined with practice interviewing, networking, and resume writing sessions
- Adjunctive hourly consulting services (at client's request)
- Telephone follow-up

### THE SENIOR EXECUTIVE PROGRAM

- Comprehensive career evaluation
- Psychometric testing and evaluation
- Lifetime career consulting
- In-depth financial consulting
- Access to a network of global offices
- Private office space

### Making A Difference To The Lives Of Others

In order to be a part of our team, our people must not only have the relevant qualifications, they also need to have a heart that reaches out to people and they need to love making a difference to other peoples' lives.